



**TOWN OF HAYMARKET TOWN COUNCIL**  
**PUBLIC HEARING/REGULAR MEETING**  
**~ MINUTES ~**

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Tuesday, September 6, 2022

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

## **I. Call To Order**

Prior to the Pledge of Allegiance, Mayor Luersen shared that Councilmember Schneider needed to leave the meeting but would try to return to the meeting at a later time.

Councilman Marchant Schneider: Late (8:55 PM), Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Absent, Mayor Kenneth Luersen: Present.

## **II. Pledge of Allegiance**

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

## **III. Invocation: The Reverend Sean Rousseau - St. Pauls Episcopal Church**

Mayor Luersen invited the Reverend Sean Rousseau to the podium to give the evening's invocation. Prior to the invocation. Reverend Rousseau shared that St. Pauls Episcopal is celebrating their 200th anniversary. He stated that the church started in 1822. He shared that during the month of September and October, the church is doing historical briefs during their services that highlights the Church and the Town and how they are mixed together.

## **IV. Community Spotlight - Jenni Green: Alex's Army**

Jenni Green, co-founder of Alex's Army, Childhood Cancer Foundation in Haymarket, shared with the Town Council about her organization and what services they provide for families in the area that are affected by childhood cancer. She shared with the Town Council their mission and some of the new things that they have been doing. She stated that Alex's Army started in 2014 with the mission to help fund research, with a focus on wilms tumor, to raise awareness to all childhood cancers and to provide support to the childhood cancer community, especially families within the area of Haymarket. Mrs. Green shared that since 2014, the organization donated \$550,000 in research funding for childhood cancers and has also provided funding particularly for immunotherapy trials that was not available before. She thanked the Town for allowing her organization to hang the golden ribbons on the light poles in the Town. She shared that the all volunteer organization provided care packages and essentials including food delivery to families through the Covid pandemic. She shared about the love and pickles ministry that the organization recently started, which provides meals and groceries for local families. Within the last year, the organization has given out Green and Gold scholarships for area athletes that have been impacted by childhood cancers. Lastly, Mrs. Green invited a local family to the podium to share their story and how Alex's Army has helped her family, particularly her daughter who was diagnosed with lymphoma. Mayor Luersen thanked Mrs. Green for sharing her story and for displaying the gold ribbons on the light poles aligning the streets of Haymarket to bring awareness to childhood cancer.

## **V. Public Hearing Continuation - 6712 Jefferson St**

Mayor Luersen asked if there was any citizen comments on the subject. With no comments, Mayor Luersen closed the hearing.

### **1. Joint Public Hearing Notice**

### **2. Motion to withdraw the application**

**Councilmember Weir moved, without objection, to withdraw the zoning text amendment for 6712 Jefferson Street. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
<b>ABSENT:</b>	Marchant Schneider, Mary Ramirez

## VI. FY2022 Surplus Presentation

Town Treasurer Roberto Gonzalez and Town Manager Emily Kyriazi gave a presentation on the FY2022 surplus. The key discussion points at the evening's meeting was the regarding the town's surplus: the proposed real estate tax refund, capital improvement projects and future revenue forecasts for the Town. The current pre-audited surplus was \$507, 748. Mr. Gonzalez showed a few examples of why the Town ended with a surplus and gave some suggestions on how to use the surplus. Those included a real estate tax refund, finishing the Town Park Sidewalk, the Town Center Master Plan, and a proposed Park building rehabilitation. He stated that if the Council agreed on a real estate tax refund, the amount would be \$250,000 with the remaining amount going towards capital improvement projects. The proposed capital improvement projects include the Town Park sidewalk, the Town Center Master Plan, and the Proposed Park building rehabilitation project. Town Manager Emily Kyriazi gave more detailed information on each capital improvement projects. Mr. Gonzalez presented debt reduction, proffer funds, and ARPA funds as projected additional revenue sources for future fiscal years. Examples for each category were given in the presentation.

At the end of the presentation, Mrs. Kyriazi offered a time for questions or discussions. The Council decided to wait until the subject comes up on the agenda.

### 1. Surplus Presentation

## VII. Public Hearings

### A. Public Hearing - Real Estate Tax Refund

Town Clerk Kim Henry read the public notice into the record. There were no citizens present wishing to comment on this public hearing.

With no comment, Mayor Luersen closed the real estate public hearing.

#### 1. Public Notice

### B. Public Hearing - Town Charter Amendment

Town Clerk Kim Henry read the public notice into the record. There were no citizens present wishing to comment on this public hearing.

With no comment, Mayor Luersen closed the charter amendment public hearing.

#### 1. Town Charter Public Notice

## VIII. Close Public Hearings

## IX. Open Regular Meeting

## X. Citizens Time

Mayor Luersen opened the floor for anyone wishing to address the Town Council. There were no citizens wishing to address the Council at this meeting.

There were several students from Battlefield High School in attendance completing a Government class requirement. At this time, Mayor Luersen asked for a brief recess so that he could meet the students before moving on to the agenda items at hand.

## XI. Consent Agenda

Councilmember Morris asked for the Town Administration report to be pulled from the Consent Agenda.

**Councilmember Weir moved to adopt Consent Agenda Section XI A:2-4,B:1-5 and C:1-4. Vice Mayor Pater seconded the motion. The motion carried.**

### A. Minute Approval

1. Mayor and Council - Work Session - Jul 25, 2022 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
<b>ABSENT:</b>	Marchant Schneider, Mary Ramirez

2. Mayor and Council - Regular Meeting - Aug 1, 2022 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
<b>ABSENT:</b>	Marchant Schneider, Mary Ramirez

3. Mayor and Council - Regular Meeting - Aug 1, 2022 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
<b>ABSENT:</b>	Marchant Schneider, Mary Ramirez

## B. Department Reports

### 1. Town Administration Report

Councilmember Morris acknowledged and congratulated Emily Kyriazi for her 5 years of service to the Town of Haymarket. Mr. Morris presented Mrs. Kyriazi with a small gift of appreciation. Councilman Weir asked for an update regarding the proposed fence installation at 14871 Washington Street. Town Manager Emily Kyriazi provided the update given to her from the property owner. There was also a question about blight mitigation on several properties. Mrs. Kyriazi stated that zoning violations could be issued on several properties with direction from the Council. After a short discussion, the Town Council directed Mrs. Kyriazi to proceed with the violations.

### 2. Town Treasurer Report

### 3. Police Chief Report

### 4. Town Engineer Report

### 5. Town Attorney Report

## C. Liaison Reports

### 1. Finance Liaison Report

### 2. Police/Personnel Liaison Report

### 3. Business/Community Relations Liaison

### 4. Planning Commission Liaison Report

### 5. Architectural Review Board Liaison Report

## XII. Agenda Items

### 1. Real Estate Tax Refund Discussion and Draft Resolution

**Councilmember Weir moved to adopt Resolution 2022-12. Councilmember Pasanello seconded the motion.** A discussion followed on the subject. Councilmember Morris stated that although he thought it was a good idea, he felt that the timing was not right. He stated that there were other areas that would benefit the entire community if put to better use such as a pavilion at the Town park, renovation of the park building, sidewalks and the Town Center. He also suggested the consideration of having an FTE of the custodian and the increase of an additional police officer. He summarized by stating although it is a great option, now was not the right time for it. Vice Mayor stated that she understands Mr. Morris points but also sees where the refund would benefit families right now and would be in support of the refund. Ms. Pater mentioned grant opportunities for Town projects. Councilmember Weir stated that the refund was based on an analysis of the surplus and future projected revenue from increase in businesses coming to the Town and new construction of homes that would generate additional real estate tax,

proffers, ARPA and other grant funding. Councilmember Pasanello also supports the real estate tax refund. He shared that he feels that the residents and business property owners need some help given the state of the economy the past two years post covid. Mayor Luersen stated that he understands the pain the property owners are going through with the increase tax assessments from Prince William County. He stated that if the refunds are given, the Town is alleviating a hurt that they didn't create. He stated that he has been trying to promote a strategic planning initiative of the Town so that the Council knows exactly where they stand in relation to the Town's assets. Mayor Luersen mentioned several items that he felt should take priority and that with the funds the Town could be proactive on these items instead reactive. Discussion continued on the subject.

**Councilmember Weir moved to table the item temporarily until Councilmenber Schneider comes back into the meeting. Councilmember Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
<b>ABSENT:</b>	Marchant Schneider, Mary Ramirez

**2. Town Charter Amendment Discussion and Draft Resolution**

Town Manager Emily Kyriazi gave a brief explanation that the Town Clerk would be making any amendments to the Town Charter as the Council goes through the charter so that the resolution can be adopted with the changes so that the Charter will be ready to send onto the General Assembly.

Councilmember Weir moved to adopt Resolution 2022-013 the Town Charter. Councilmember Pasnello seconded the motion. Mayor Luersen opened the floor for discussion and suggested edits. Councilmember Pasanello asked that the Council considered to make edits to Article III, Section I:4. There was a discussion of splitting the item into two separate numbers. Mr. Pasanello stated that there was no definition of disorderly conduct and the right to expel. He stated that it should be given to the voter. A lengthy discussion followed on this item. At this time, Councilmember Schneider entered the meeting at 8:55 p.m. After the discussion, the Town Council made the edits to the Article.

**Councilmember Weir moved the removal of the first sentence "The Council may fine its members for disorderly conduct and with the concurrence of 2/3 expel a member." Councilmember Pasanello seconded the motion. The motion carried.**

The other item brought to the attention of the Town Council was Article III Section1:1 was to change the date to January 1 and a continued discussion ensued on the term of electors. After the discussion, the Town Council agreed to strike the entire Paragraph 4 of Section 1 and letting it fall on State Code.

**Councilmember Weir moved to adopt Resolution 2022-13 as amended. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater
<b>ABSENT:</b>	Mary Ramirez

**3. RFP Notice of Intent - Town Sidewalk Project**

Town Manager Emily Kyriazi gave a brief report stating that staff was looking for a directive from staff to grant the RFP to the Engineering Group. With no objection from the Town Council, Councilmember Weir directed staff to proceed with the notice of intent.

**4. ARB/Planning Commission Vacancy Appointments**

Councilmember Schneider gave a brief update on the applicants who wish to fill the two ARB vacancies.

**Councilmember Pasanello moved to appoint Sandy Freeman to the Haymarket Planning Commission with a term expiring June 30, 2026. I also moved to appoint Stacy Curran to the Architectural Review Board with a term expiring June 30, 2023 and appoint Ben Barben to the Architectural Review Board with a term expiring June 30, 2026.**

**Councilmember Schneider seconded the motion.** A short discussion followed suggesting to make two motions, one motion for Planning Commission vacancy and one motion for the two ARB vacancies.

Councilmember Pasanello withdrew his motion.

**5. Motion to fill Planning Commission vacancy**

**Councilmember Pasanello moved to appoint Sandy Freeman to the Haymarket Planning Commission with a term expiring June 30, 2026. Councilmember Schneider seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Marchant Schneider, Chris Morris, Joe Pasanello, Bob Weir
<b>ABSTAIN:</b>	TracyLynn Pater
<b>ABSENT:</b>	Mary Ramirez

**6. Motion to fill ARB vacancies**

**Councilmember Pasanello moved to appoint Stacy Curran to the Architectural Review Board with a term expiring June 30, 2023 and appoint Ben Barben to the Architectural Review Board with a term expiring June 30, 2026. Councilmember Schneider seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater
<b>ABSENT:</b>	Mary Ramirez

**7. Safe Streets and Roads for All Grant - Letter of Support**

Town Manager Emily Kyriazi gave a brief report on the Safe Street and Roads for All Grant. She shared that Prince William County has asked the Town for a letter of support to accompany the grant application.

Without objection from the Town Council, Councilmember Weir directed the Mayor to execute the letter of support.

**8. October Meeting Dates Change**

Town Manager Emily Kyriazi shared that the Mayor, Vice Mayor Pater, Town Clerk Kim Henry and herself would be attending the VML Conference and asked that the date for the regular monthly meeting to be changed to Tuesday, October 4th. She also asked that the Town Council consider moving their Work Session from Tuesday, November 1st to Monday, October 24th. There was a directive from Council to move the dates of the October regular meeting and the November Work Session.

**9. Continued Discussion and Motions on Resolution 2022-12 Real Estate Tax Refund****1. Motion to Remove the Table**

Councilmember Weir moved to remove Resolution 2022-12 from the table. Councilmember Pasanello seconded the motion. The motion carried.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater
<b>ABSENT:</b>	Mary Ramirez

## 2. Motion to Consider Resolution 2022-12

Councilmember Schneider provided his input on the subject of the refund. After several questions regarding a FTE police officer, paying off Town debt, he shared that he felt these funds could be used in other areas. He shared that the Town sets land developers to a certain standard, yet the Town Center is lacking the same standards. Mr. Schneider also mentioned the extensive work needing done at the Town Park and park building so that everyone could enjoy it. He stated that he would not be in support of the refund. A lengthy discussion continued on the subjects brought up by Councilmember Schneider. Lastly, Councilmember Morris asked that the Town Council refrain from making a decision to give the public a chance to comment on the subject.

**With the motion on table at the meeting earlier in the evening, the motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [3 TO 2]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Joe Pasanello, Bob Weir, TracyLynn Pater
<b>NAYS:</b>	Marchant Schneider, Chris Morris
<b>ABSENT:</b>	Mary Ramirez

## XIII. Councilmember Time

### 1. Vice Mayor Pater

Vice Mayor Pater thanked those who came out to the summer concert and to the Farmer's Market every Sunday. She also shared the date of the next quarterly Business Roundtable with the topic of discussion at that meeting. Ms. Pater encouraged citizens to use the Town's website to give citizen comments for meetings.

### 2. Councilmember Morris

Councilmember Morris congratulated Town Manager Emily Kyriazi on her 5 years of service to the Town. He thanked her for dedication and service. Mr. Morris also thanked the finance liaisons and staff for the presentation earlier this evening. Mr. Morris reminded everyone of the date of the Haymarket Day.

### 3. Councilmember Ramirez

Councilmember Ramirez was not present at this evenings meeting and did not have a report.

### 4. Councilmember Schneider

Councilmember Schneider thanked the Council and staff for helping him execute through the evenings meeting. He also thanked the Police Department for their help during the first day of school in making sure everyone was safe. Councilmember Schneider also reminded everyone about Haymarket Day and of the Town election.

### 5. Councilmember Pasanello

Councilmember Pasanello thanked staff and everyone for the discussion on the evening's topic of the real estate tax refund. He also reminded everyone of the anniversary of September 11th that was later that week. Mr. Pasanello thanked Officer Chan of the Police Department for his help in translating so that a child could get to school safely. Lastly, Mr. Pasanello thanked Jenni Green from Alex's Army for coming to this evening's meeting to share about childhood cancer. He brought attention that September is childhood cancer awareness month. He also shared that September is rail safety awareness month.

### 6. Councilmember Weir

Councilmember Weir shared the date of the Prince William County Planning Commission meeting on the digital gateway comprehensive plan amendments. He stated that he would be in attendance representing the Town.

**7. Mayor Luersen**

Mayor Luersen shared that being that September is rail safety awareness month, he encouraged everyone to enjoy the offers that VRE was presenting. The Mayor also thanked Jenni Green for the displaying of ribbons throughout the town for childhood cancer awareness month.

**XIV. Adjournment**


With no further business before the Town Council, Councilmember Weir moved to adjourn with a second by Vice Mayor Pater. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater
<b>ABSENT:</b>	Mary Ramirez

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
Ken Luersen, Mayor

