



TOWN OF HAYMARKET TOWN COUNCIL
CLOSED SESSION/REGULAR MEETING
 ~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
 Haymarket, VA 20169

Monday, October 2, 2023

6:00 PM

Council Chambers

A Closed Session/Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 6:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Council Member Marchant Schneider: Late, Council Member Joe Pasanello: Present, Vice Mayor TracyLynn Pater: Present, Council Member Alexander Beyene: Present, Council Member Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Luersen invited everyone to stand for the Pledge of Allegiance.

III. Closed Session

1. Closed Session Motion

Councilmember Pasanello moved that the Haymarket Town Council go into closed session pursuant to Virginia Code § 2.2-3711(A)(1): a personnel matter involving the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with the Town Council vacancy; and Pursuant to Virginia Code § 2.2-3711 (A)(8), consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel, relating to a Town lease agreement. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Joe Pasanello, TracyLynn Pater, Alexander Beyene, Mary Ramirez
ABSENT:	Marchant Schneider

2. Certification

Councilmember Pasanello moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

Without objection from the Town Council, Mayor Luersen directed staff to work with legal counsel to move forward as discussed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Pater, Beyene, Ramirez, Luersen

IV. Recess

At this time, Town Clerk Kim Henry shared that a recess was not necessary and that the Mayor could keep moving on the agenda. Mayor Luersen asked, before moving forward on the agenda, if there were any adjustments to the agenda. Councilmember Pasanello asked that Citizen's Time be moved directly

after the invocation on the agenda since some of the speakers at this evening's meeting have to be at other meetings. There was no objection to moving Citizens Time up.

V. Reconvene

VI. Invocation - Reverend Eric Hornbuckle, St. Thomas Anglican

Mayor Luersen invited Reverend Eric Hornbuckle from St. Thomas Anglican Church to the podium to give the evening's invocation.

VII. Citizen's Time

Mayor Luersen opened up Citizens Time by stating the candidates running for public office are at this evening's meeting to introduce themselves, the office that they are running for and a short description of the platform that they are running on. The mayor stated that there is a 3 minute limit for each candidate, since there are 13 candidates present at this evening's meeting, The following candidates were introduced as follows:

Bob Weir - Prince William County Board of Supervisor (Gainesville District), Josh Thomas - Virginia State Delegate, Bill Woolf - Virginia State Senate District 30, Danica Roem - Virginia State Senate District 30, Dshundra Jefferson - Prince William County Board of Supervisor Chairperson, Babur Lateef - Chairman for Prince William County School Board, Jennifer Wall - Prince William County School Board (Gainesville District), Hina Ansari - Prince William County Clerk of Court, and Carrie Rist - School Board Prince William County School Board.

Mayor Luersen shared that during the Closed Session, the Town Council interviewed the candidates for the Town Council vacancy. He invited them to the podium so that they could introduce themselves to the public. Matthew Gallagher, Justin Baker, Teri John and Kevin Schneider.

VIII. Community Spotlight; Heidi Wolfe, Haymarket Kiwanis

Mayor Luersen invited Heidi Wolfe to the podium to share information about the Haymarket Kiwanis Club. Ms. Wolfe shared that this is a new chapter in Haymarket and that Chief Sibert just finished the first year as the President of this chapter. She introduced the new President Terri Davis and Vice President Carl Davis, and Treasurer Natalie King who was also in attendance. Ms. Wolfe shared that the Kiwanis is heavily involved in the community and the children within the community. She also shared that the chapter meets on the second Thursday of each month at Out of the Blue Restaurant in Gainesville.

IX. Recognition

Mayor Luersen recognized David Leake for his years of service to the Town as a councilmember and as a previous Mayor. Mr. Leake resigned on September 11th since he was leaving Haymarket. Mayor Luersen presented Mr. Leake with a plaque and flowers for his wife, Suzanne.

At this time, Councilmember Ramirez left the meeting.

X. Consent Agenda

Councilmember Pasanello moved to adopt Consent Agenda items A: 1-3, B:1-5 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

At this time, Mayor Luersen released the Town Attorney from the meeting.

A. Minute Approval

1. Mayor and Council - Work Session - Aug 29, 2023 7:00 PM

Councilmember Pasanello moved to adopt Consent Agenda items A: 1-3, B:1-5 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

2. Mayor and Council - Closed Session/Regular Meeting - Sep 5, 2023 6:30 PM

Councilmember Pasanello moved to adopt Consent Agenda items A: 1-3, B:1-5 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

3. Mayor and Council - Regular Meeting - Sep 5, 2023 7:00 PM

Councilmember Pasanello moved to adopt Consent Agenda items A: 1-3, B:1-5 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

B. Department Reports

1. Town Administration Report
2. Town Treasurer Report
3. Chief of Police Report
4. Town Engineer Report
5. Town Attorney Report

C. Liaison Reports

1. Finance Liaison Report
2. Business Liaison Report
3. Community Outreach Liaison Report
4. Architectural Review Board Liaison Report
5. Planning Commission Liaison Report

XI. Agenda Items

1. Ordinance #2023-001: Tax Free Weekend

Town Treasurer Roberto Gonzalez shared that this ordinance has been a tradition that the Council adopted during Haymarket Day weekend. He stated that this ordinance relieves meals tax from In Town restaurants for October 21st and October 22nd to encourage visitors attending the Haymarket Day festivities to enjoy the Town restaurants.

Councilmember Pasanello moved that the Haymarket Town Council approve Ordinance #2023-001: An Ordinance to Waive Meals Tax on October 21st through October 22nd, 2023 set by Section 42-186 of the Code of Ordinances, Town of Haymarket, Virginia (2014), as amended, relating to food and beverages. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

2. Town Council Vacancy

Mayor Luersen shared that the Town Council held a Closed Session earlier in the evening to interview the prospective candidates for the Town Council vacancy. He stated that he wanted to acknowledge every applicant and appreciate their interest in serving the Town. He stated that every applicant were worthy and qualified candidates to serve on the Town Council. Councilmember Pasanello also thanked the candidates and stated that it was a very hard decision for the Council to make. He shared that he enjoyed listening to each candidates

envisions for the Town. He also asked that the candidates don't be discouraged because there will be opportunities to serve in the near future.

Councilmember Pasanello moved that the Town Council appoint Matt Gallagher to complete the term through December 31, 2024. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joe Pasanello, Council Member
SECONDER: TracyLynn Pater, Vice Mayor
AYES: Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT: Mary Ramirez

3. Christmas and Holiday Event Expenses

Town Manager Emily Kyriazi gave a brief update on the Holiday and Christmas event. She shared that Event Coordinator Rachel Sawyer has started working on the details of the event and seeking out sponsorship. Mrs. Kyriazi gave the sponsorship updates. Mrs. Kyriazi also shared the most recent updates to the upcoming Haymarket Day on October 21st. She shared that it takes the entirety of staff including the Police Department to make this a successful event. She stated that there will be 258 vendors. She shared that after Haymarket Day, the staff will roll right into the Holiday and Christmas Event scheduled for December 9th. She stated that this year, staff has been working on the wreaths and banners that have deteriorated over time. She continued to state that one of the things staff has been working on was to move to a more sustainable effort in the purchasing of an artificial Christmas tree. She shared that in years past, the Town tree was donated by our landscaping company. She also shared that the landscaping company can no longer make this contribution because of the raising costs of trees and the limited inventory. Mrs. Kyriazi shared that she started looking for trees that would be a great addition to the Town and would be able to hold up over time. She shared two comparative quotes for an artificial tree that will fit the Town's needs. She stated that she will be asking for Council to authorize the purchase of a tree with a not to exceed amount. Mrs. Kyriazi stated that approximately 75% of the sponsorships would be used for the purchase of the tree. She showed the Council an image of an 18 foot tree that would come in 2 foot increments with scaffolding on the inside which would take a team of one or two people to put it up by using the scaffolding. She continued to share that the trees come with anchoring systems. She stated that the tree comes with branches that attach to the ring and are pre lit. She also stated that it comes with an ornament package. She stated that the trees come with a 5 year warranty. Mrs. Kyriazi shared that no special building or doors are needed to store the tree. She also shared that there is a 3 season warranty on the lights and with the single branch system, it is easy to replace the lights. She stated that height of the tree could be added and the light and ornament package could be added to complete the package. She stated that the cost of the package would be approximately \$18,164. The tree would come with a topper that would be appropriate in size of the tree. She shared that the color scheme would be red, gold and green so that it stays with the already established color scheme. Mrs. Kyriazi shared that the three small trees for the children would remain intake since this has become a tradition for the three pre-schools in Town. At this time, Mrs. Kyriazi opened the floor for any questions or comments.

There was a question of previous years cost in labor for the installing the live tree. Mrs. Kyriazi shared that the Town spends roughly \$2000 in labor plus the rental of a bucket truck to string the lights and ornaments. She also stated that the cost for ornaments was approximately \$2000, which is the same pricing for the ornament package associated with the artificial tree. She continued to state that the lights on the artificial tree would be commercial grade LED lights which would last longer. There was questions on shipping costs, as well. A discussion continued on sponsorship money and the possible purchase of the tree using that money. Town Manager Kyriazi asked for an amount not to exceed \$18,500. The Council discussed the cost of the package. There was also a discussion on being inclusive with other decorations such as the purchase of a menorah. Mrs. Kyriazi also shared the plans for the light pole decorations and the banners. She also shared the Nutcracker program taking place this year with the Town businesses. She stated that the businesses are sponsoring a 6 foot tall nutcrackers to be displayed at their business. A discussion also followed on the warranty offered.

Vice Mayor Pater moved that the Town Council authorize staff to purchase an artificial Christmas tree with the light package, ornament package and tree topper in amount not to exceed \$20,000. Councilmember Beyene seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	TracyLynn Pater, Vice Mayor
SECONDER:	Alexander Beyene, Council Member
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

XII. Councilmember Time

1. Vice Mayor Pater

Vice Mayor Pater thanked the candidates who applied for the vacancy and showing an interest in serving for the Town. She also shared that the Crossroads Arts Alliance had their grand opening in the museum over the weekend. She also shared that the Business Roundtable had their quarterly meeting at the Haymarket Hotel. She finished her time stating that she is excited about Haymarket Day and is excited in seeing everyone.

2. Councilmember Beyene

Councilmember Beyene did not have anything to add.

3. Councilmember Pasanello

Councilmember Pasanello congratulated Matt Gallagher on his appointment to the Town Council and thanked the other candidates for their interest in serving the Town. He also thanked the state and local candidates for attending this evening's meeting and for participating during citizens time. Councilmember Pasanello asked that he would like to add to the November Work Session agenda a discussion on transportation improvements.

4. Councilmember Schneider

Councilmember Schneider shared that he spoke with the Town Manager about the hometown heroes banner program and if the Town would like to continue offering the program for families to purchase a banner. He stated that he would like to put this item on the November work session agenda for further discussion. Lastly, Mr. Schneider stated that he has been asked questions about the decisions made on the firehouse and the park building and the different color schemes at the south end of the Town. He stated that he encouraged those to continue to ask questions.

5. Councilmember Ramirez

Councilmember Ramirez was not present during Councilmember time and did not produce any report. Vice Mayor Pater asked staff for an update on the Youth in Government program that is being organized by Councilmember Ramirez. Town Manager Kyriazi gave a short update. She stated that the Town received 13 applications for the program that all have been accepted to participate in the program.

6. Mayor Luersen

Mayor Luersen shared he had his monthly Talk with the Mayor at the last Farmer's Market. He also shared that the monthly Walk with the Mayor is scheduled for this coming Saturday. Lastly, Mayor Luersen again thanked all the applicants that was interested in the Council vacancy.

XIII. Adjournment

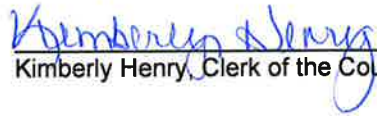
With no further business before the Town Council, Councilmember Pasanello moved to adjourn with a second by Vice Mayor Pater. The motion carried.

1. Motion to Adjourn


RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Marchant Schneider, Joe Pasanello, TracyLynn Pater, Alexander Beyene
ABSENT:	Mary Ramirez

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Kenneth Luersen, Mayor