



TOWN OF HAYMARKET TOWN COUNCIL

PUBLIC HEARING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, December 5, 2022

7:00 PM

Council Chambers

A Public Hearing of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

To remain on the side of caution because she was ill, Councilmember Mary Ramirez joined the meeting remotely from her home office.

Councilman Marchant Schneider: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Remote, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Ken Luersen asked Scout Troop 924 to lead in the Pledge of Allegiance.

III. Invocation

Mayor Luersen invited Mark Brady from Park Valley Church to podium to give the evening's invocation. Prior to the invocation, Pastor Brady shared updates on their church and provided positive encouragement to the Town Council.

IV. Haymarket Day Recap

Town Event Planner Erin Mann shared information about the Christmas and Holiday Event scheduled for Saturday, December 10th which will wrap up the year of events. She particularly shared on the success of Haymarket Day. She shared that Haymarket Day was an absolute success. She stated that it was the largest Haymarket Day yet. She stated that there were 232 vendors attending the event. She stated that there was a lot of social media coverage on the event and increased following on the Town of Haymarket pages. There were several questions regarding the parade and vendor spacing.

After the report, Mrs. Mann presented Scout Troop 924 with a donation for their hard work taking care of the trash during the day. She also presented a donation to Park Valley Church for their involvement with setting up and running the bounce house. Councilmember Schneider recognized the volunteers from Longstreet Commons neighborhood who help with the event every year.

Lastly, Mrs. Mann announced the Haymarket Day Parade winners: Studio B for Most Creative, Gainesville Dance Center for Best Performance, and Battlefield Marching Band for Best Overall.

V. 2022 Farmer's Market Recap

Event Coordinator Erin Mann gave a presentation highlighting the 2022 Farmer's Market Season. She provided vendor space statistics stating there were 27 full time and 15 part time vendors and countless drop in vendors that stayed on a wait list by the end of the season. She shared that they started the season with 8 full time vendors and 4 part time vendors. She explained that a full time vendor is one that has committed and paid to participate every Sunday. Whereas a part time vendor is one who commits to participate every other Sunday on a set schedule. Mrs. Mann shared that she sent a survey to the vendors asking their opinions on how well the market went and if they would return for the next season. She stated that the responses were positive and that they would like to return next year. She also shared that the vendors would support a price increase as long as it was a \$25 or under increase. She also shared that the vendors would support a time change having the hours 9 am-1pm. She shared ideas for the next season on how to make it more successful than it already is. A short discussion followed on the survey and questions to Mrs. Mann on the planning the 2023 market.

VI. Public Hearing

1. Public Notice

Town Clerk Kim Henry read the public notice into the record.

2. Citizen Comment

No citizens attended the public hearing to give comment on the public hearing on the ZTA. There were also no comments sent in via email.

3. Close Public Hearing

With no public comment, Mayor Luersen closed the Public Hearing.

VII. Citizens Time

There were no citizens wishing to address the Town Council during Citizens Time.

VIII. Consent Agenda

Councilmember Weir asked for Police Chief Report to be pulled from the Consent Agenda.

Councilmember Weir moved to adopt Consent Agenda items A:1-6, B:1,2,4 5 and C: 1-4. Vice Mayor Pater seconded the motion. The motion carried.

After discussing the Police Chief Report, Councilmember Weir moved to adopt Consent Agenda item B:3. Vice Mayor Pater seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Closed Session Meeting - Oct 24, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

2. Mayor and Council - Work Session - Oct 24, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

3. Mayor and Council - Closed Session Meeting - Nov 7, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Mary Ramirez, Councilwoman
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

4. Mayor and Council - Regular Meeting - Nov 7, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

5. Mayor and Council - Closed Session Meeting - Nov 28, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

6. Mayor and Council - Work Session - Nov 28, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

B. Department Reports

1. Town Administration Report
2. Town Treasurer Report
3. Police Chief Report

Councilmember Weir asked some questions on the Chief's report regarding dispatched calls for service. A short discussion followed. Councilmember Pasanello asked the Chief about the Operation Santa Claus event on December 17th. Chief Sibert stated that the Police Department initiated this mission last year. He stated that the department visits each community with Santa and his sleigh in tow to hand out small gifts to the children in the Town. He also shared that there will be a shopping cart in the lobby of the police department accepting non perishable food items to donate to the Haymarket Food Pantry. Chief Sibert gave information on the next Red Cross Blood Drive scheduled at the Haymarket Hilton Garden Inn. Lastly, Chief Sibert encouraged everyone to sign up for the Emergency Notification System by texting Haymarket to 888777.

4. Town Engineer Report
5. Town Attorney Report

C. Liaison Reports

1. Finance
2. Business/Community
3. Planning Commission
4. Architectural Review Board

IX. Agenda Items

1. Ordinance #2022-005 Meals Tax Free Weekend

Town Treasurer Roberto Gonzalez shared that this is for the weekend of the Christmas and Holiday Event on December 10 & 11 for restaurants to not charge meals tax or report meals tax during the event weekend. He stated that an email will go out to the businesses so that they are aware of it.

Councilmember Pasanello moved to adopt Ordinance #2022-005: to waive meals tax on December 10 through December 11, 2022 set by Section 42-186 of the Code of Ordinances, Town of Haymarket, Virginia (2019), as amended, relating to Food and Beverages. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

2. Ordinance #2022-006

Councilmember Weir asked that this ordinance be deferred until the next meeting because he does not like to vote on public hearing items the same evening as the hearing. No further action was taken.

3. December 27, 2022 Work Session

There was a discussion about canceling the December 27th work session. There was a consensus of Council to cancel the work session on December 27, 2022.

4. 2023 Meeting Schedule

Councilmember Pasanello moved that the Haymarket Town Council adopt the 2023 meeting schedule as presented. Councilmember Schneider seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

5. Re-Appointment of Police Chief, Town Treasurer, Town Clerk

Pursuant to Article III, §1 (13) of the Haymarket Town Charter, Councilmember Weir moved that the Haymarket Town Council appoint Roberto C. Gonzalez as the Haymarket Town Treasurer. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.

Pursuant to Article III, §1 (16) of the Haymarket Town Charter, Councilmember Weir moved that the Haymarket Town Council appoint Kimberly Henry as the Haymarket Town Clerk. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

Pursuant to Article III, §1 (17) of the Haymarket Town Charter, Councilmember Weir moved that the Haymarket Town Council appoint Allan Sibert as the Haymarket Chief of Police. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

6. Select Employee Compensation

Pursuant to the discussion at the Work Session, Councilmember Weir moved the base compensation of the Town Manager to a salary of \$106,049.00 plus benefits. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.

Councilmember Weir moved to raise the employee compensation for the position of the Haymarket Chief of Police to \$108,668.00 plus benefits. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.

Councilmember Weir moved to increase the base compensation for the Haymarket Town Clerk to \$79,982.00 plus benefits. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.

Councilmember Weir moved to authorize a \$5.00 per hour stipend for the Treasurer as long as he is acting in the capacity as the Acting Town Manager. Councilmember Pasanello seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

7. Personnel Policy

Since there were no additional edits or revisions, Councilmember Weir moved the adoption of the Town of Haymarket, Virginia Personnel Policy as presented. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

X. Councilmember Time

1. Vice Mayor Pater

Vice Mayor Pater shared information on the upcoming Christmas and Holiday Event scheduled for December 10th from 2 pm - 6pm. She shared that the event will include the tree lighting. She also shared that the quarterly business round table meeting will be on Tuesday, December 13th from 4-6 pm at Trouvaille Brewery which is a meet and greet event for Town Businesses. She concluded by wishing everyone the happiest of Holidays.

2. Councilmember Ramirez

Councilmember Ramirez thanked Troop #924 for all their help on Haymarket Day and for presenting the colors at this evening's meeting. She also shared her excitement in the growth of the Farmer's Market this year and looking forward to the next season. She thanked Chief Sibert and his family along with Studio B for their generosity during this holiday season.

3. Councilmember Schneider

Councilmember Schneider thanked the Council for the work they collectively have done the past two and half years. He also thanked the Town Staff for their hard work. He continued to state that he is looking forward to the next two years as they all serve this community.

4. Councilmember Pasanello

Councilmember Pasanello thanked Troop 924 for their help at Haymarket Day. He acknowledged their hard work in keeping the trash picked up and the great job they did at the end of the day with their help in the clean up. Mr. Pasanello wished everyone a wonderful Holiday season.

5. Councilmember Weir

First, Councilmember Weir wished everyone a Happy Holiday. He reminded the Council that budget season is fast approaching and shared that a revised CIP will be coming to the Council in the new year and that the finance liaisons will be bringing a game plan forward to cover those expenditure needs.

6. Mayor Luersen

Mayor Luersen echoed his thanks to Troop 924 for their help in Haymarket Day. He particularly thanked the volunteers from Longstreet Commons for their dedication and help in making Haymarket Day a success. Additionally, Mayor Luersen thanked Matt Burrows, the town maintenance employee, for his help in decorating the Town so beautifully for the Holiday season.

XI. Adjournment

With no further business before the Town Council, Councilmember Weir moved to adjourn with a second by Vice Mayor Pater. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Kenneth Luersen, Mayor

