



# TOWN OF HAYMARKET TOWN COUNCIL

## WORK SESSION ~ MINUTES ~

Chris Coon, Business Manager  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, May 4, 2020

6:00 PM

Council Chambers

A Work Session of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 6:00 PM.

Mayor David Leake called the meeting to order.

### I. Call To Order

Due to the COV-ID 19 pandemic and to maintain the social distancing guidelines, Councilman Robert Day attended the meeting from his home via Zoom. In addition to Mr. Day, Town Treasurer Roberto Gonzalez was also in attendance from his home via Zoom.

Councilman Chris Morris: Present, Vice Mayor Susan Edwards: Absent, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

2. Zoom Invite #<https://us02web.zoom.us/j/81691981782>

### II. Agenda Items

#### 1. Future Town Events

Town Planner Emily Lockhart addressed the Town Council on upcoming events for the Town of Haymarket. Ms. Lockhart shared that the picnic at the park would be delayed until September and that the Town would dedicate the park to Alex Green. She stated that this would coincide with childhood cancer awareness month. She stated that the music fest would likely be cancelled. A discussion followed to proceed with a music fest but at a smaller scale. There was also a discussion about Haymarket Day. The discussion was to proceed with the October 17th date but also scale it back. The Christmas festivities would also take place but a determination on how to proceed would be discussed later on in the year. Ms. Lockhart asked the Town Council if they would consider moving funds collected from events during this fiscal year to next fiscal year to help off set some expenses to hold such events. The consensus was to move the funds.

#### 2. FY21 Budget Presentation

Business Manager Chris Coon gave the proposed budget presentation to the Town Council. He stated that the real estate tax was approved at the equalized rate of .136/\$100 of the assessed value and the TOT was included in anticipation of the hotel being completed by early 2021. A short discussion followed on the TOT line item revenue and expenses. Mr. Coon also shared information on the Jefferson Street pedestrian project. Mr. Coon finished his presentation in regards to meals tax, real estate assessments, the projected operating revenue and expenses and future budget amendments.

Councilman Leake complimented Mr. Coon on his presentation and the ease of understanding the proposed budget. Mr. Leake asked Mr. Coon to do the presentation at the regular meeting as well for the listening audience.

#### 3. BB&T Refund

Town Treasurer Roberto Gonzalez shared that this was brought to his attention through the Virginia Treasurer's Association. He stated that there was a potential that several localities would have to pay back monies from an overpayment of the bank franchise tax from BB&T. He stated that BB&T in the years 2012-2014 over estimated their net capital which resulted in an overpayment to the localities. Mr. Gonzalez stated that once he received this information, he and Mr. Coon brought this to the attention to the Town Attorney. After further research from the Town Attorney and the attorneys from other localities, it was determined that the localities would have to pay back the monies to Truist- the new owner of BB&T banks. Mr. Gonzalez stated that penalty and interest would be waived if paid by May 1st. Mr. Gonzalez continued to state that Mr. Coon called the representative from the bank asking for any extension from the May 1st deadline with no penalty or interest. He stated that the representative gave the Town an extension to June 30. Mr. Gonzalez shared the amount of \$32,594.00 would need to be paid to

Trust by June 30th. He stated that even though this is a substantial amount, the payment can be made before the deadline. A short discussion followed.

**4. Additional Meetings for May and June**

Mayor Leake shared that since things have been changing quite rapidly in the past few months, Councilman Leake suggested that the Town Council schedule additional meetings until the current Council terms ends in June to discuss and take care of budget and other necessary items. Mayor Leake suggested that the Town Council to consider having meetings on the books for every other Monday until June 29th. Business Manager Coon also recommended to have meetings after May 20 and June 20 once meals tax comes in, amendments can be made in a timely manner. A short discussion followed on the dates.

**III. Adjournment**

With no additional items for the Town Council to discuss during the Work Session, Councilman Shannon moved to adjourn with a second by Councilman Leake. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Shannon, Councilman
<b>SECONDER:</b>	Connor Leake, Councilman
<b>AYES:</b>	Morris, Day, Leake, Panthi, Shannon
<b>ABSENT:</b>	Susan Edwards

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
David Leake, Mayor